



## FINANCE COMMITTEE AGENDA

Room 700, Law and Justice Center

Tuesday, February 4, 2003

4:00 p.m.

1. Roll Call
2. Approval of Minutes – January 7, 2003
3. Departmental Matters:
  - A. Don Lee, Nursing Home Administrator
    - 1) Items to be presented for Information:
      - a) Monthly Report 1-3
      - b) General Report
      - c) Other
  - B. Jen Ho, Risk Manager
    - 1) Items to be presented for Action:
      - a) Request for Approval of Proposed Risk Management Program for 2003 4-12
    - 2) Items to be presented for Information:
      - a) Fourth Quarter Risk Management Fund Report – Fiscal Year 2003 13-17
      - b) Other
  - C. Robert Kahman, Supervisor of Assessments
    - 1) Items to be presented for Information:
      - a) Assessment Status Report 15-18
      - b) General Report
      - c) Other

- D. Ruth Weber, County Recorder
- 1) Items to be presented for Information:
    - a) Semi-Annual and Annual Recorder's Office Activity Report 19-20
    - b) Other
- E. Jackie Dozier, County Auditor
- 1) Items to be presented for Information:
    - a) Internal Auditor Report 21-31
    - b) General Report
    - c) Other
- F. Robert Keller, Health Department Administrator
- 1) Items to be presented for Action:
    - a) Request for Review and Approval of 2003 McLean County Employee Wellness Program 32-53
  - 2) Items to be presented for Information:
    - a) General Report
    - b) Other
- G. James Boylan, County Treasurer
- 1) Items to be presented for Action:
    - a) Request for Approval to Use Official Payments Corporation to Process Internet and IVR Credit Card Payments for McLean County 54-57
  - 2) Items to be presented for Information:

*(Documents to be provided at meeting)*

    - a) Accept and place on file County Treasurer's Report as of January 31, 2003
    - b) Accept and place on file County Treasurer's Investment Report as of January 31, 2003
    - c) Semi-Annual CDAP Report
    - d) Government Finance Officer's Association Award Presented to McLean County Treasurer 58-61
    - e) General Report
    - f) Other

- H. John M. Zeunik, County Administrator
- 1) Items to be presented for Action:
    - a) Request Approval of an Ordinance Authorizing Execution and Delivery of an Intergovernmental Cooperation Agreement; Assist 2003 Single-Family Mortgage Revenue Bond Program 62-69
    - b) Request Approval of Interfund Transfer Ordinances: Fiscal Year 2003 January 1, 2003 – May 31, 2003
      - 1) Resolution Transferring Monies from the Working Cash Fund 0002 70-72
      - 2) Ordinances Transferring Monies from the Tort Judgement Fund 0135 73-75
      - 3) Ordinance Transferring Monies from the Treasurer's Indemnity Fund 76-78
      - 4) EXECUTIVE SESSION: Collective Bargaining
  - 2) Items to be presented for Information:
    - a) General Report
    - b) Other
4. Recommend payment of bills and transfers, if any, to County Board
  5. Adjournment